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# Lecture 4: Business Plans

Wednesday, July 4, 2012 University of Lagos



## Today's Agenda

- How Fedex began
- How to write a good business plan
- Anatomy of a business plan

## How Fedex began

- A Yale undergraduate, Frederick W. Smith wrote a term paper on the need for overnight delivery service in the computer age that was dawning
- His professor found such a service highly improbably and gave him a grade of "C" on his paper
- 5 years later, Smith started Federal Express
- World's largest express transportation company
- Has 624 aircraft, 43,000 vehicles, and 100,000 Power ships
- More than 145,000 employees
- Delivers 3.1 million packages every day

## What is a Business Plan?

• A document that helps you communicate your vision to partners, investors etc.

## Good Business Plans

- No spelling or grammatical errors: put your best foot forward.
- Well thought out and easily understood (no technical jargon)
- Articulates the key strengths of the business
- Clearly outlines the risk of the business
- Presents supporting evidence of the viability of the business
- Should compel action

## Anatomy of a Business Plan

- Executive Summary
- Overview of Product/Service
- Market Analysis
- Business Team
- Strategy Information
- Financial Information

## **Executive Summary**

- A summary version of the entire business plan
- Brief and to the point 1-2 pages max.

## Product/Service Overview

- How the product works
- Patent Information
- Technology
- Platforms
- Process Flow etc.

## Market Analysis

- Market size estimates
- Market entry strategy
- Feasibility study results
- Target market and demographics
- Extension markets

## **Business Team**

- You, your background and experience
- Your teammates and their roles
- Other support e.g., advisors, board members etc.

## **Strategy Information**

#### 5 C's

- Customers
- Competition
- Channels
- Collaborators
- Company

#### **5 P's**

- Price
- Placement
- Promotion
- People
- Product

## **Financial Information**

- Growth projections
- Revenue Sources
- Fixed Costs
- Operating Cost
- Equity
- Debt
- Capital
- Existing Contracts
- Cashflow/ Liquidity Event



# Questions and Feedback



# Assignment

 Peek at some good business plans online and you will be called to tell us about it in the next class.

Also, company name and logo due on Friday.



#### Announcements

- Team Ideas must be defined by end of the week
- Next Class: Still on Business Plans
- Class registration
- Check your emails and aiti website regularly
- Post lab assignments to aitinigeria2012@gmail.com